

# WEST ALVINGTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING **THE ANNUAL GENERAL MEETING**

Venue:	West Alvington Primary School
Date:	Thursday 5 <sup>th</sup> May 2022
Time:	Directly following the Annual Parish Meeting

Councillors, I hereby give you notice that the **Annual General Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 29<sup>th</sup> April 2022

To: All Members of the Council

cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

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### BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **ELECTION OF CHAIRMAN & CHAIRMAN ACCEPTANCE OF OFFICE** followed by **ELECTION OF VICE CHAIRMAN**
3. **APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES** - Representatives on External Bodies - Agreement of Clerk's mandate of Responsible Financial Officer
4. **DECLARATIONS OF INTEREST**
5. **MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS (April 2022)**
6. **COUNCILLOR VACANCIES**
7. **CLERKS REPORT:** Play Area Update, Landmark Tree, Wires above the school & new play equipment installation, Lane End vegetation, Potential Enforcement, Reporting issues to SHDC & DCC, SHDC Play area report, Platinum Jubilee.
8. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)  
Gardening project update from West Alvington Primary School  
**COUNTY COUNCILLORS REPORT:**  
**DISTRICT COUNCILLORS REPORT:**
9. **PLANNING & NEIGHBOURHOOD PLAN –**
  - Neighbourhood Plan Update
10. **BUSINESS TO BE DISCUSSED -**
  - Burial Ground
  - Town Park Car Park reorganisation
  - Parish Survey
  - Resolution to form a sub-committee in respect of management/repair/S106 funding for the Village Hall
11. **FINANCE & GOVERNANCE Receipts & Payments –**  
**Accounts to pay –** Month 2: Clerk Salary & HMRC, K Rawlinson Planter Project £100.07, S Lees Planter Project £106.88, Mathias Property Solutions £285.  
**Governance –**Internal/External Audits
12. **2022 MEETING DATES:** 7<sup>th</sup> July, 1<sup>st</sup> Sept, 6<sup>th</sup> Oct, 3<sup>rd</sup> Nov, 7.00pm, Venue TBC.

Signed: *Katharine Harrod* Clerk to West Alvington Parish Council

**NB: Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.**