

# WEST ALVINGTON PARISH COUNCIL

## Minutes of Parish Council

Date 1 <sup>st</sup> December 2022		Venue & Time: WA Village Hall, 7.30pm
<b>Present:</b> Cllr Liz Chin Cllr Stephen Lees (in the Chair) Cllr Helen Rhymes Cllr Andrew Pascoe Cllr Kathryn Rawlinson Cllr Rachel Saunders Cllr Derek Winser	<b>In Attendance:</b> Kathy Harrod (Parish Clerk) Dist. Cllr Mark Long Parishioners/Guests: 2	<b>Apologies:</b> Dist. Cllr Judy Pearce DCC. Cllr Rufus Gilbert Cllr Leanne Carr

REF 2022/23 MINUTES

### 149 WELCOME & APOLOGIES

### 150 DECLARATIONS OF PECUNIARY/OTHER INTERESTS & Updates to Register of Interests:

No declarations of interest or updates were received.

### 151 MINUTES OF PREVIOUS COUNCIL MEETING:

It was resolved to accept the minutes from the meetings held on 3<sup>rd</sup> November 2022 without alteration, these were then signed by the Chairman.

### 154 PARISHIONERS OPEN FORUM (Allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

A local landowner advised the gravelled area used as overflow parking needs to have a planning application for a change of use if the gravelled area is to remain. The area is not in public use all the time but it has been used on occasions when the need has arisen. This item will be added to the next agenda.

### 155 PLANNING, ENFORCEMENT & NEIGHBOURHOOD PLAN

#### a) LIST OF APPLICATIONS RECEIVED

- 3865/22/LBC, Roke, works to replace the rear first floor box extension slate hanging. 22/12. **WAPC Support.**
- 3691/22/PAU, Rose Farm, application to determine if prior approval is required for a proposed change of use of agricultural building to flexible use (Class B8 Storage). **WAPC no comment at this time.**
- 3853/22/ARC, Gerston Point, approval of details reserved by condition 1 (Part i) (Solar Panels/Landscaping) of Enforcement Appeal B Ref: APP/K1128/C/21/3268328. **WAPC deferred decision.**

#### b) SOUTH HAMS DISTRICT COUNCIL DECISIONS:

- 3282/22/HHO, Roke House. **Conditional Approval.**
- 1070/22/HHO, Wayside, Lower Street. **No Decision Yet.**
- 3288/22/FUL, Easton Farm. **No Decision Yet.**
- 3289/22/LBC, Easton Farm. **No Decision Yet.**
- 0639/22/HHO, Coombe Lodge, (21/4) **Conditional Approval..**
- 3353/22/TPO, Land at SX 736 435, Tacketwood. **Tree Works Allowed.**

#### c) ENFORCEMENT & OTHER PLANNING ISSUES

Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature. Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via [www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

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### d) NEIGHBOURHOOD PLANNING:

A referendum was held on Thursday 24 November 2022, the plan was approved by 725 votes to 87 votes giving a majority percentage in favour of 89.29%.

South Hams District Council will now officially “make” the plan, however, in the meantime it will be fully considered when discussing all planning applications in Kingsbridge, West Alvington and Churchstow.

West Alvington Parish Council would like to thank everyone who has been involved with bringing the plan to fruition including our consultant Peter Sandover, existing/previous councillors, parishioners, and clerks from across Kingsbridge, West Alvington and Churchstow. Most importantly to thank all the parishioners, organisations and businesses who gave feedback as to what was important to them, this plan could not have been created without them.

<https://www.neighbourhoodplanning.swdevon.gov.uk/kingsbridge-west-alvington-and-chur>

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### 156 BUSINESS TO BE DISCUSSED:

#### a. Town Park Car Park: Lease Renewal & Maintenance

The annual rent for the land is currently £459.38. The landowner has provided proposals for a new ten-year lease commencing 25<sup>th</sup> March 2023 at an annual rent of £2,000.

The concerns raised by Councillors at the November meeting have been fed back to the managing agent, we await their response.

Jeremy Bishop has looked at the car park and considered options to create more parking, he will report back in due course. Updated signage will also be required once the new lease has been approved.

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### 157 FINANCE & GOVERNANCE

#### a. Receipts & Payments: Month 9.

Clerk Salary & HMRC, WAVH Hire £20, WAVH Cornwell’s Cleaning £232.50, WAVH Electricity £204.46 & £49.06, Mathias Property Solutions £203 & £190, SHEPS £80, RBL Remembrance Wreath £50, Eden Burial Register £34.30, A mandate sheet was produced and signed accordingly. **The councillors unanimously resolved to accept the payments.**

#### b. Governance: Following review, it was resolved to update the accounts to one offered by SCRIBE at an annual cost of £348 plus a one off set up fee (discounted by 50%) of £123.

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### 158 NEXT MEETING DATES: 5<sup>th</sup> Jan – West Alvington Village Hall.

**Meeting Ends 21.10 hrs**

The Council then went into closed session to discuss confidential staffing information at which time it was resolved to approve the NALC pay increase effective from 1<sup>st</sup> April 2022 for council staff. This is an increase of 4.04% and to agree an additional one-day annual leave entitlement which commences 1<sup>st</sup> April 2023. With effect from November the spinal point rating would be 24 which equates to payment of £16.16 per hour. Proposed: Cllr Rhymes, seconded by Cllr Lees and approved unanimously.

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the last Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List:** All WAPC Councillors. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, Tree Warden Shirley Worrall, 2 WAPC Notice Boards