

WEST ALVINGTON PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 4 th April 2024		Venue & Time: West Alvington Village Hall, 19.00hrs
Present: Cllr Liz Chin Cllr Steve Lees (in the Chair) Cllr Chris Povey <i>Part Meeting</i> Cllr Helen Rhymes	In Attendance: Katharine Harrod – <i>Parish Clerk</i> Dist. Cllr Mark Long Dist. Cllr Samantha Dennis County Cllr Rufus Gilbert <i>Parishioners/Guests Present: 7</i>	Apologies: Cllr Charlotte Oakey Cllr Kathryn Rawlinson Cllr Derek Winsor Councillors RESOLVED to accept the apologies received.

REF 2024/25 MINUTES

299 WELCOME & APOLOGIES

300 PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

- Query re Vicarage Lane towards Longbrook Farm, there is a water spring and old taps in the area that used to serve the village, if the taps could be brought back into use it may aid with the water runoff in certain areas. It was noted the tap by the hall has been decommissioned. It is understood the tap at Kirby Lane is privately owned whereas the others are owned by South West Water who will not bring them back into use.
- A query was raised regarding the old school play area. It was advised that the Diocese are considering sale of the land and the area to the rear. When they were previously approached regarding clearing the play area they were not willing to let the area be cleared. All agreed that they should have a social responsibility to clear the area yet do nothing regarding their obligation to look after it. This will be added to the next agenda.

a) DEVON COUNTY COUNCIL:

Cllr Rufus Gilbert, Email: rufus.gilbert@devon.gov.uk

- Cllr Gilbert walked the Tackett Wood to Gerston Road today, noted a lot of heavy construction machinery using the road. Cllr Gilbert hopes to organise repairs to the road although no further details are available at this time.
- A parishioner from Town Park noted that there were a lot of bottles and rubbish accumulating on the footpath and has met with people on the path who expressed concern about the safety of the footpath, specifically the height of the hedge. It was understood when the hedge was planted that it needed to be kept at 3ft in height. Cllr Gilbert offered to contribute some funding towards any works that may be approved by the Parish Council. It was further noted that the path is falling away in some areas.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

b) DISTRICT COUNCILLOR REPORTS:

Email Cllr Samantha Dennis: samantha.dennis@swdevon.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

- The Planning Inspector has refused the appeal made in respect of the South Hams District Council decisions on Locksmill. It was noted that there is a court case pending in August, the full details of which were not made available.

REPORT IT: <https://apps.southhams.gov.uk/webreportit>

Missed Bins, Abandoned Vehicle, Damaged/Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

THE MEETING CONVENED

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301 DECLARATIONS OF INTEREST/AMENDMENTS TO THE REGISTER: None received.

302 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was **RESOLVED** to approve the minutes of the Parish Council meetings of 7th March without alteration, they were then signed by the Chairman.

303 CLERKS REPORT:

1. Notice of election Police & Crime Commissioner, 2nd May, your local polling booth is West Alvington Village Hall.
 2. Dog signage has been received as has signage for the Town Park Car Park gate, these will be erected shortly.
 3. Nordean Meadows A381 Entrance Repairs, Openreach are responsible for the repairs, Baker Estates has provided this information to Devon County Council.
 4. The Defibrillator Lease has been renewed for a period of four years. We have been advised that after this period no further lease renewals or training sessions will be offered. We have also been advised that a second unit cannot be added to our existing lease, if we want to proceed with a second unit we have to find an alternate supplier. This will be reviewed.
 5. A Whole Society Resilience Conference was attended, an emergency plan will be created from this.
 6. Townsend Road No Update. We will seek an update for the May meeting.
 7. Village Hall Update: We continue to investigate options regarding the renewal of the Village Hall lease.
 8. No feedback has been received regarding the annual P3 submission.
 9. The parish contracts tender submissions will be reviewed and awarded in May.
 10. Anti-tamper tools for the play area equipment have been purchased.
 11. Road Wardens: Five people across four parishes have undergone the first training session, we are now looking to book the two day training course.
 12. Communications shared on social media: Retrofitting properties, details re council and housing association homes, volunteering at the air ambulance shop, Wellbeing Webinars, Devon Home Choice property in Galmpton.
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304 PLANNING, LICENSING & ENFORCEMENT:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion. When providing a response to applications, the Neighbourhood Plan will be referenced.
1. Non Statutory Consult: 0922/24/ARC Herons Cottage, Collapit, approval of details reserved by condition 5 (Surface Water Management) of planning Consent 1256/23/HHO. 9/4. **No response will be made.**

SOUTH HAMS DISTRICT COUNCIL DECISIONS:

2. 4207/23/FUL, Demolition & replacement of Collapit Creek House 15/2 **Refused.**
3. 0519/24/HHO, 18 Home Field, West Alvington. **Approved.**

b. Enforcement issues:

Parishioners are requested to report to SHDC full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported confidentially to Enforcement via <https://www.southhams.gov.uk/report-it>

305 BUSINESS TO BE DISCUSSED:

- a) Update from Cllr Povey re delivering the Village Gateways:
Devon County Council Road Safety Team advised that they have to undertake a safety audit for any proposals.

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Cllr Povey has commenced the project of adding village gateways to the parish, it was confirmed that regarding pricing, the costs are within the budget depending on final location/design. The next step is to agree the specific site prior to requesting a safety audit from Devon County Council.

Councillors will meet to view the locations.

- b) Councillors will walk footpath 3 (including after dark) to view it from all angles and ascertain the issues with the height of the hedging and to consider the impact of users and crime prevention. The minute books will also be viewed for references to the pathway. The Clerk will contact Kingsbridge for a joined-up approach.
- c) Police Councillor Advocate Update: Police Walk & Talk pilot scheme,. See Appendix 3 from the Annual Parish Meeting
The Clerk will contact KTC to request inclusion on their Police Liaison Committee. An update will be brought to the next meeting.
- d) Town Park Car Update. Cllr Lees will follow up on the contract.
- e) Works to the playing field and old entrance including tree defect previously reported.
We continue to communicate with the tree warden and the contractor for the opening of the old entrance. The tree works are due to be undertaken in the next month.

306 FINANCE & GOVERNANCE:

a) Receipts & Purchases Month 1

Accounts to pay: Mathias Property Solutions £95, South Hams District Council PAYE £120, First Fence £21.24, Amazon Signage £23.57,

Monthly Payments: Clerks Salary & HMRC, SHEPS £80, HugoFox £11.99, Hall Hire £30

Councillors **RESOLVED** to approve all payments.

b) Governance:

- The internal audit has commenced, once this has been completed the external audit documentation can be completed, this will be signed off at the May meeting.

307 MEETING ENDS 20.23 Hrs

308 FUTURE MEETINGS 2024: TBC. 7.00pm West Alvington Village Hall

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3rd Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List: West Alvington Parish Councillors

For Information: e-circulation to: County Cllr R Gilbert, South Hams District Council Ward Councillors