

WEST ALVINGTON PARISH COUNCIL

Minutes of Parish Council Meeting

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| Date 7 th April 2022 | | Venue & Time: W.A Primary School, 7pm, |
| Present: Cllr Stephen Lees Cllr Andrew Pascoe (in the Chair) Cllr Kathryn Rawlinson Cllr Helen Rhymes Cllr Rachel Saunders Cllr Derek Winser | In Attendance: Kathy Harrod (Parish Clerk) Dist. Cllr Mark Long Dist. Cllr Judy Pearce Parishioners/Guests: 1 | Apologies: Dist. Cllr Mark Long DCC Cllr Rufus Gilbert Cllr Liz Chin Cllr Leanne Carr Liz Green |

REF 2022/23 MINUTES

97 WELCOME & APOLOGIES

98 DECLARATIONS OF PECUNIARY AND OTHER INTERESTS:

No declarations of interest were received.

99 MINUTES OF PREVIOUS COUNCIL MEETING:

It was resolved to accept the minutes from the meeting held on 3rd March 2022 without alteration, these were then signed by the Chairman.

100 COUNCILLOR VACANCIES:

Parish Council seeks Councillors for long term relationship! If you, or anyone you know would like to become a Parish Councillor please contact the Parish Clerk or speak with a Councillor in the first instance.

101 CLERKS REPORT:

- a. Wood Lane update: As per previous minutes this is already adopted as a PROW and is maintainable by Highways as a Public Right of Way at public expense. This matter will now be removed from future minutes unless further communications are received from Highways.
- b. Burial Ground working group & Contract Renewal: Thank you to everyone who attended the burial ground to help clear away a significant amount of ivy and other growth. Some stunning stone slabs were uncovered along the side of the burial ground and it is now looking much improved. Further work dates have been agreed, these are 30th April Burial Ground tidy, June 11th to tidy the Town Park Car Park, September 3rd general village tidying plus a date to be confirmed in November or December to plant additional whips in the hedging along footpath 3.
The SHDC contract is up for renewal, we have to obtain three quotations prior to proceeding, we hope to have this information available next month, we will then award the contract.
- c. New noticeboard: The new noticeboard is now in use, both boards will be updated monthly.
- d. Wires above the school & new play equipment installation: A parishioner has contacted a high-ranking person within Openreach who has confirmed he is looking into the issue with the wires above the school play area. The PC have been in touch with Openreach via SHDC and also have someone looking into the height of the cables.
- e. We have been advised that Circet UK will be closing the A381, West Alvington (From the junction of Lower Street to the entrance of Kingsbridge Cricket club) on Saturday the 30th April and Sunday 1st May to complete some essential network upgrades on behalf of Openreach. Whilst they aim to carry out works with minimal disruption the road will need to be closed in this instance to allow crews to work safely. This Road closure is planned to be in place between 08:00am and 17:00pm on both Saturday 30th April and Sunday 1st May however they aim to complete the works well within that timeframe.
- f. Avian Flu Communication: We have received a communication asking people who keep poultry or other birds to register their birds, report any illness or deaths in their birds and to ensure their birds are free from

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infection. A copy of the file has been uploaded to the Thurlestone Parish Council Facebook page. If anyone would like a copy of the communication via email, please contact us at westalvingtonpc@gmail.com

- g. Airband Update: It has come to our attention that in the surrounding area, Airband have, on occasion, been putting up poles to carry wires without prior notification. Letters informing residents have been received after the poles had been erected. They are using Permitted Development Rights to erect the poles, this is allowed in Conservation Areas. We have questioned what proposals they have in place and asked if new poles have been mapped out in and around the village areas.
- h. Planter Project Funding: An application for £500 has been made from Cllr Longs Localities funding. The first planter has cost £145.58, subsequent planters will be less costly as the materials have now been purchased.
- i. The Village Hall Notice Board has broken, the loose pieces have been collected and stored until a later date.

102 PARISHIONERS OPEN FORUM (Allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

A report has been received from Liz Green regarding the Salcombe and Kingsbridge Estuary Conservation Forum. We thank Liz for her continued support and the provision of these very interesting reports. Please see Appendix B for full details.

DEVON COUNTY COUNCIL REPORT:

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

DEVOLUTION DEAL FOR DEVON PLYMOUTH & TORBAY.

- 1) We are one of ten areas in England to be chosen.
 - 2) We have been economically underperforming for years.
 - 3) We are now negotiating a Devolution Deal that:
 - a) Does not require a Mayor.
 - b) Operates with existing local govt structure.
 - c) Requires a combined authority
- Functions are Housing, Skills/Employment, Public Transport, LEP existing functions, Prosperity.

There is no deal until a deal is agreed between all parties.
Hoping to conclude negotiations by winter 2022 and operational by April 2023.
An initial template has now been submitted to government.

FREEPORT / FREEZONE.

- 1) Will bring up to £100 Million investment and up to 3,500 jobs.
- 2) Relations/negotiations between DCC, Plymouth & SHDC going well.
- 3) Submission/Business Case to Government imminent.
- 4) Involves 130 hectares of land at South Yard, Langage and Oceansgate.
- 5) It is important to demonstrate these are new jobs and not existing ones transferring in.

Issues continue with speeding on the road through the village, Cllr Gilbert will speak with Highways again.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

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DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

- a. £285k will be received by SHDC for the Prop-tech engagement fund – this is in respect of a new Government planning initiative to get planning online. Monies are for development of an interactive tool to explore how all aspects of community infrastructure are used by residents.
- b. Re the Freeport, the main part is going to be sited a Sherford with the xxx at Langage, hydrogen plant main one in south of the country.
- c. Devon Deal: SHDC and Parish Council structures will remain the same. The deal will only apply to the monies coming from Government, this will be in the form of a lump sum which can be spent by the authority on specified areas.
- d. Garden waste service (brown bins) are now being collected again. If you need to check when your next collection is, please see the South Hams District Council website. Simply enter your postcode to find your next collection day. As before, your brown bin will be picked up on alternate weeks to your black bin.
- e. A donation of £10k was approved to the disasters and emergency fund for Ukraine. 21 families in the South Hams have offered to host refugees. Tasks are split between DCC & SHDC. SHDC are in charge of inspecting those properties are fit to receive refugees. DCC are required to undertake DBS checks. SHDC are up to date with all that has been required of them, the delay is now with the Home Office.
- f. The 56-day rule of the last two years has now reverted to the original 28-day rule. This is a Government ruling.
- g. It has been agreed to put solar panels on the pool in Kingsbridge.
- h. New on-street parking regulations have come into force, SHDC will be putting notices regarding the regulations on their car park noticeboards. There is a three-week consultation in respect of this.

It takes two minutes to report a problem, please help keep our community beautiful.

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

103 PLANNING, ENFORCEMENT & NEIGHBOURHOOD PLAN

a) LIST OF APPLICATIONS RECEIVED

- **0639/22/HHO**, Coombe Lodge, Alterations to garage/studio building (21/4) **WAPC Conditional Support**
The garage/studio building should remain ancillary to the main property.
- **0736/22/FUL**, Crabshell, Kingsbridge, New pergola for external seating (21/4) **WAPC Conditional Support**
WAPC support the business but have concerns regarding the immediate neighbours including those in Tackett Wood. A request for the application to be conditioned to ensure no disruption in amenity to properties opposite and wildlife on the water will be made.
- **0887/22/COM**, Installation of 5G equipment including new antennas and ancillary development (3/5 determination date). **WAPC Support.**
- South Milton Neighbourhood Plan Consultation (18/4): **WAPC Support**

b) DECISIONS:

- 3704/21/HHO, Stockwell, Lower Street. **SHDC Conditional Approval.**
- Gerston Point Inquiry: No update.

c) ENFORCEMENT & OTHER PLANNING ISSUES

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Please note that the Enforcement Lists are confidential and issues concerning Enforcement cannot be discussed at a public meeting.

South Hams District Council are responsible for the enforcement of all planning breaches, the Parish Council have no authority to deal with issues of this nature.

Please will all parishioners continue to report full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via

www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

d) NEIGHBOURHOOD PLANNING: The Regulation 15/16 Consultation has now completed, Deborah McCann has been approved as the Examiner (Deborah was also the Examiner for the Malborough Plan), you can now view all the Consultation comments made on line at

<https://www.neighbourhoodplanning.swdevon.gov.uk/kingsbridge-west-alvington-and-chur>

104 BUSINESS TO BE DISCUSSED:

- a. Lane End Flooding/Vegetation Issues: The flooding at Lane End occurs within the Parish boundary. Councillors resolved to contact Devon County Council with their request and support for urgent attention to the site. Devon County Council currently have it on a schedule for attention but no date has been provided for the works to commence. The Council also resolved to find a contractor to cut back the vegetation overgrowth.
- b. Traffic Issues including 20mph Expressions of Interest & Town Park Car Park: The 20mph expression of interest has been submitted to DCC, we now await a response. No update has been received regarding the Town Park Car Park lease, the Parish Council hope to increase the number of parking spaces available following sight of a proposed parking plan for the area.
WATAG are obtaining all supporting evidence that a 20mph limit would be very beneficial.
Along the street, planters will be placed where appropriate. Proposed plans for additional planters and traffic calming have recently been forwarded, they will be discussed at the next meeting.
- c. Parish Survey: The Councillors have provided feedback, this is being put into a survey for final review prior to issue with the next newsletter.
- d. S106 Funds & Village Hall Update: Further to the March minutes, we wrote to the Village Hall Committee via the Trustees and asked that they respond to us by 6th April. We have now received confirmation from the Village Hall Committee that with effect from 1st May 2022 they will be handing over the responsibility of the Village Hall to West Alvington Parish Council. The Councillors were unanimous in giving their thanks to the Committee for both looking after the hall through some especially difficult times and for the transfer of responsibility to enable the S106 funding to be applied for in good time. Mrs Joan Johns has very kindly advised that she will be handling the transfer with the Parish Clerk and will provide the assistance and advice required during this time.
The Councillors resolved to hold a separate meeting 14th April, 7pm, Village Hall, to discuss the future of the village hall. As with all meetings, this will be open to the public, we encourage parishioners and interested parties to attend.
- e. Platinum Jubilee including Tree: A tree is due to be planted, Cllr Long will meet with Cllrs Rhymes & Rawlinson next week to finalise a site. Councillors resolved to purchase a plaque from RBLI at a cost of approximately £150, two further plaques will be obtained for the adult gym area and new play equipment. The school are holding a Jubilee Picnic buffet on May 25th, the parish council resolved to purchase commemorative water bottles, to be presented to the children on the day.
Posters will be put up to encourage people to attend our meeting on 14th April with a view to forming a committee to arrange a picnic event on the Sunday plus bunting/decorations around the area. It was resolved to purchase some bunting once an event has been confirmed.

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105 FINANCE & GOVERNANCE

a. **Receipts & Payments:** Month 13 & M1 see **APPENDIX A** for details.

Accounts to pay – Clerk Salary & HMRC, SLCC Renewal £32.25, DALC Renewal £130, The Play Company, SHDC PAYE £120, Parish Online Renewal £64.80, SHDC bi-annual weed control £855.12, SHDC September Burial Ground £148.49, Noticeboard Installation £72, Viking £51.29

A mandate sheet was produced and signed accordingly.

The councillors unanimously resolved to accept the payments.

b. **Governance:**

- External Audit, a full audit will take place this year as the receipts/purchases have breached the £25k limit.
- Internal Audit, documents are currently being collated for the internal audit.

106 2022 MEETING DATES: 14th April 7pm West Alvington Village Hall, 5th May W.A. Primary School, 7th July, 1st Sept, 6th Oct, 3rd Nov – June to November Venues to be agreed.

Meeting **Ends 20.47hrs**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the last Wednesday in the month to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List: All WAPC Councillors. **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Dist. Cllr Mark Long, Tree Warden Shirley Worrall, 2 WAPC Notice Boards

APPENDIX A – Month 13 & M1:

| Category | Descriptor | Date | ban ked | Paid In | Paid Out | Cash Book Balance |
|--|--|------------|------------|-------------------------|---------------------|-------------------|
| Receipts | Grants Memorial Payment | 04/03/2022 | Y | 110.00 | | 9,446.12 |
| Receipts | Burial Ground Payment Received | 07/03/2022 | Y | 100.00 | | 9,546.12 |
| Payment | All Saints Church | 09/03/2022 | Y | - | 25.00 | 9,521.12 |
| Payment | The Play Company Deposit | 21/03/2022 | Y | - | 10,449.60 | 928.48 |
| Payment | N Mathias 1408 | 22/03/2022 | Y | - | 245.00 | 1,173.48 |
| Payment | Clerk March Salary | 31/03/2022 | Y | - | 534.32 | 1,707.80 |
| Receipts | South Hams DC S106 Funds (new play area) | 18/03/2022 | Y | 8,708.00 | | 7,000.20 |
| Receipts | Write off historic payment not claimed Bench Repairs | 30/03/2022 | Y | 44.00 | | 7,044.20 |
| Receipts | March Gross Interest | 09/03/2022 | Y | 0.07 | | 7,044.27 |
| TOTALS YTD Financial year 2020/21 | | | | £ 28,906.53 | -£ 26,668.11 | £ 7,044.27 |
| RECONCILIATION CASH BOOK TO BANK | | | | | | £ |
| Cash book balance b/d | | | | FY 2021/22 month | 13 | £ 7,044.27 |
| | Revenue Accounts | | | | | |
| | Unpresented Items | | | receipts | 28,906.53 | |
| | | | | payments | - 26,668.11 | |
| | | | | | £ 2,238.42 | |
| | | | | | | 0.00 |
| | | | | | | Variance |

Month 1 balance to carry forward is £7,044.27