

WEST ALVINGTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING

VENUE: Village Hall, West Alvington
DATE: Monday, 10th March 2025
TIME: 7.00pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 5th March 2025

To: All Members of the Council

cc: South Hams District Council Ward Councillors, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **PARISHIONERS OPEN FORUM** including County Councillor & District Councillor Reports.

(allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)

During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.

After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.

3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **FOUR COUNCILLOR VACANCIES:** To consider co-option of interested candidates.
6. **TO RECEIVE, AND TAKE AS READ, THE CLERKS REPORT:** Appendix A.
7. **PLANNING, LICENSING & ENFORCEMENT:**
 - a) 0266/25/HHO, Old Coach House, Gerston, erection of detached outbuilding to provide new protected species habitat (bats) 27/3
 - b) 0581/25/TCA, School Cottage, West Alvington, T1: Ash - Pollard tree as per 'annotated photo', retain the main trunk at 1m above the main union (4m above ground level) – the tree is suffering from Ash Dieback Disease 20/3
8. **BUSINESS TO NOTE/DISCUSS:**
 - a) To discuss the ownership and historic/current use of the village hall parking area.
 - b) To approve a contractor for the upkeep of the parish cemetery.
 - c) To approve the purchase of wet pour for the play area.
 - d) To discuss the S106 Project Review and agree any alterations required.
9. **FINANCE & GOVERNANCE Receipts & Payments – Month 12**

Accounts to pay: Elan City £262.21

Monthly Payments: Clerks Salary & HMRC, SHEPS £80, HugoFox £11.99, Hall Hire £20

Governance:

 - a) To approve an Internal Auditor for the 2024/25 period.
 - b) To resolve to go into closed session to discuss confidential issues regarding staffing.
10. **NEXT MEETINGS – 14th April, 7.00pm West Alvington Village Hall.**

Signed: *Katharine Harrod*
Clerk to West Alvington Parish Council