

WEST ALVINGTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING

VENUE: Village Hall, West Alvington
DATE: Tuesday, 11th June 2024
TIME: 7pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 6th June 2024

To: All Members of the Council

cc: South Hams District Council Ward Councillors, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
2. **PARISHIONERS OPEN FORUM including County Councillor & District Councillor Reports.**
During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date. Any questions not presented to the council far enough in advance of the meeting may be noted and responded to at a later date.
After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **TO CONSIDER THE CO-OPTION OF INTERESTED CANDIDATES FOR THE TWO COUNCILLOR VACANCIES.**
6. **TO RECEIVE THE CLERKS REPORT:** Road Wardens, P3 update, Footpath 4 Update, Potholes at very bottom of West Alvington Hill W241751826, Pothole by manhole near entrance to K5 W241751841, Broken footpath sign at bottom corner of footpath 4 W241751830. Sinkhole repair update W241748886, Lane End Hillingsdown Road Junction, Locality Budget Report (.DCC), West Alvington Parish Council Contracts.
Communications:
7. **PLANNING, LICENSING & ENFORCEMENT:** Planning applications received after the agenda publication may be considered at the meeting and recommendations ratified at the subsequent meeting.
 - a) 1139/24/LBC, Dairy Cottage, Bowringsleigh, Listed building consent for proposed internal alterations & improvements to dwelling, works include but not limited to tanking, new roof extraction vent, boiler flue 13/6
 - b) NON STATUTORY CONSULT: 1666/24/ARC, Herons Cottage Collapit, approval of details reserved by condition 5 (Surface Water Design) of planning consent 1256/23/HHO
 - c) 1172/24/HHO, 6 Southfield, West Alvington, erection of a two-storey side extension, including internal alterations & modifications to external areas. 4/7
8. **BUSINESS TO NOTE/DISCUSS:**
 - a) To receive an update from Cllr Povey re delivering the Village roadside entrance gates.
 - b) To agree how to best operate the Vehicle Activated Signage.
 - c) To ratify attendance at a Highways Working Group meeting and accept recommendations made by the working group.
 - d) To receive an update regarding the Town Park Car Park works and to agree a policy regarding use of the area.
 - e) To receive an update on the lack of care regarding the Old School Play Area.
 - f) To note the name The Parish Cemetery and consider the addition of a plaque bearing the name.
 - g) Works to the playing field and old entrance.
9. **FINANCE & GOVERNANCE Receipts & Payments – Month 3**
Accounts to pay – Mathias Property Solutions £190
Monthly Payments: Clerks Salary & HMRC, SHEPS £80, HugoFox £11.99, Hall Hire £20
Governance: Year-end governance/reviews/audits update.
10. **EXCLUSION OF PUBLIC & PRESS to discuss a confidential Enforcement issue.**
11. **NEXT MEETINGS – 2nd July, 3rd Sept, 1st Oct, 5th Nov, 7th Jan, 4th Feb, 4th Mar 7.00pm West Alvington Village Hall.**

Signed: *Katharine Harrod*
Clerk to West Alvington Parish Council

Clerk: (Mrs) Katharine Harrod, tel: 07704 941150, westalvingtonpc@gmail.com