

WEST ALVINGTON PARISH COUNCIL

NOTICE OF THE NEXT MEETING

Venue:	Virtual meeting via Zoom
Date:	Thursday 27 th August 2020
Time:	7.00pm

Councillors, I hereby give you notice that the **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 19th August 2020

To: All Members of the Council

cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

THE FOCUS OF THIS MEETING IS GOVERNANCE/PLANNING THE NEXT FULL PARISH COUNCIL MEETING TAKES PLACE ON 3RD SEPTEMBER 2020

1. **WELCOME & APOLOGIES**
2. **ELECTION OF CHAIRMAN FOR THE MEETING (Cllr Chin)**
3. **DECLARATIONS OF INTEREST**
4. **GOVERNANCE:**
 - a) Register of Interests Forms
 - b) Vacancies at WAPC
 - c) Annual Governance & Accountability AGAR Part 2 – Certificate of Exemption
 - d) Annual Governance & Accountability, Section 1 Annual Governance Statement 2019/20
 - e) Annual Governance & Accountability, Section 2 Accounting Statements 2019/20
5. **PLANNING, ENFORCEMENT & NEIGHBOURHOOD DEVELOPMENT PLAN –**
List of applications & decisions/SHDC -
 - a) 2434/18/ARM, Readvertisement, Allocated Site K5
(Enforcement & Neighbourhood Development Plan delayed until September 2020).
6. **FINANCE Receipts & Payments –**
Month 5
Accounts to pay – August Clerk Salary & HMRC £303.98, Newton Garden Services £2,170, Hiscox Annual Insurance £378.13, West Alvington Village Hall including defibrillator installation £787.65
7. **NEXT MEETING & CHAIRMAN** - The next Parish Council meeting is on 3rd September 2020, 7.00pm, time/place TBC.

Signed: *Katharine Harrod*
Clerk to West Alvington Parish Council

Scheduled Zoom meeting CONNECTION INFORMATION:

Topic: West Alvington Parish Council

Time: Aug 27, 2020 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81256405492>

Meeting ID: 812 5640 5492

One tap mobile

+442030512874,,81256405492# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

Meeting ID: 812 5640 5492

Find your local number: <https://us02web.zoom.us/u/kbKkVBVxvp>

Notes and Tips

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. NO PASSWORD IS REQUIRED.
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak.
7. Please, turn your video on – not only would it be lovely to see you, but it really helps you to feel engaged and participate in the meeting easily.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via westalvingtonpc@gmail.com or alert us via the chat feature.