

# WEST ALVINGTON PARISH COUNCIL

## Minutes of Parish Council Meeting

<b>Date 9<sup>th</sup> January 2020</b>		<b>Venue &amp; Time:</b> West Alvington Village Hall 7pm
<b><u>Present:</u></b>  Cllr Didi Alayli Cllr Liz Chin Cllr Tony Head Cllr Graham Johns Cllr Geoffrey Rossetti Cllr Gilly Rossetti (Chairman) Cllr John Walster	<b><u>In Attendance:</u></b>  Kathy Harrod (Parish Clerk)  Dist. Cllr Mark Long <b>Part Meeting:</b> DCC Cllr Rufus Gilbert  18 Parishioners	<b><u>Apologies:</u></b>  Dist. Cllr Judy Pearce

REF 2019/20 MINUTES

### 39/19 WELCOME & APOLOGIES

The Chairman welcomed everyone present and wished all a very Happy New Year.

### 40/19 DECLARATIONS OF INTEREST:

Declarations of interest were received from Cllr Walster re Finances and Cllr Alayli regarding planning applications 3911/19/FUL and 2434/18/ARM. No further declarations were received.

Cllr Alayli moved to introduce guidance from SHDC re Pecuniary/personal interests, this had not been raised prior to the meeting and was not an agenda item. During this conversation improper behaviour contrary to the Code of Conduct and Model Standing Orders was displayed. It was advised by the Chairman that the details would be reviewed for the February meeting.

### 41/19 MINUTES OF PREVIOUS PARISH COUNCIL MEETING

The minutes of the 5<sup>th</sup> December Parish Council meeting were agreed with the following addition:

34/19 e: As per the November meeting, there was once again some discussion regarding this subject, the content of which was contrary to the Code of Conduct and Model Standing Orders. The conduct of the councillor concerned was pointed out as being unacceptable.

Proposed: Cllr Johns, seconded: Cllr G. Rossetti

### 42/19 ITEMS CARRIED FORWARD FROM PREVIOUS MEETING

1. All relevant items discussed throughout the meeting as minuted below.

### 43/19 POLICE CONTACTS & ADVICE

We would like to remind residents that there are many ways to contact their local police

- EMERGENCY CALLS 999.
- NON-EMERGENCY TELEPHONE 101
- SIGN UP TO DEVON & CORNWALL ALERT HERE: <https://alerts.dc.police.uk/Join>
- INFORMATION SITE HERE: <https://www.devon-cornwall.police.uk/askned>
- RESEARCH LOCAL CRIME FIGURES HERE: [www.police.uk](http://www.police.uk)

### 44/19 COUNTY COUNCILLORS REPORT & HIGHWAYS

1. Free Tree Schemes. There was a move to issue through the woodland Trust free trees to be made available to parishes. There are limited trees available and the project was oversubscribed but the scheme will be issued again next year. Cllr Gilbert will forward details when available.
2. A381 – Officers are looking at the reclassification.

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3. Town Park road is disintegrating again following a recent patching, this will be reported online (as will the blocked drains).
4. 80% of the journeys in Devon are on 20% of the roads – priority is given to the network of roads that carries the weight of the traffic.

**PLEASE report all highways issues ONLINE at:**

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

**If you do not have internet access, please contact the Clerk on 07704 941150**

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### 45/19 DISTRICT COUNCILLORS REPORT

1. There was a news report re empty homes which stated that the long-term empty homes in the South Hams would be subject to increased levels of Council Tax.
2. The SHDC Climate Change plan is now on the website and is open for people to provide feedback.
3. Parking Permits are now under review and the issue of new permits has been halted although existing permit holders may renew.

**It takes two minutes to report a problem, please help keep our community beautiful**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### 46/19 PLANNING, ENFORCEMENT & NEIGHBOURHOOD DEVELOPMENT PLAN

#### a) LIST OF APPLICATIONS RECEIVED

- 4152/19/HHO Tacket Wood, Extension & alterations to Creek View – approved unanimously.

Cllr Alayli was asked to leave the meeting and refused citing the SHDC guidance. Further improper behaviour ensued leading to a warning re conduct being given by the Chairman.

Following the disregard of the request of the Chairman, the meeting was temporarily suspended at 7:30pm and the Chairman proposed that Cllr Alayli be removed from the meeting in its entirety. Seconded Cllr G Johns and approved by a majority of 5:1 all of whom were saddened that a vote such as this had to be taken if the meeting were to be able to continue without further disruption. Cllr Alayli left the meeting but wished it to be included in the minutes that she felt the council were outside of their remit in taking this decision.

The meeting resumed at 7:37pm

- 3911/19/FUL, Blanksmill, general purpose agricultural building – Unanimous Objection.
- 2434/18/ARM Readvertisement West Alvington Hill.  
Baker Estates Representatives were in attendance, this is a reserve matters application for 52 homes. The predominant factor of discussion with SHDC was regards to the mix of housing, there will be 25% of the estate being one- or two-bedroom homes.  
Affordable housing includes four, three bed properties and one, four bed house. All homes will be assigned to a registered provider (specific provider not yet appointed).  
Councillors questioned Graham Hutton of Baker Estates:
  1. How will pedestrians be dealt with when the entrance is cut into the bank? There will be a construction management plan in place. The footpath will be approximately 5m away from the construction entrance.

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2. Can there be a condition for owner occupied properties? Graham Hutton agreed to undertake to market locally here - meaning that the properties will be marketed for a period of between one and three months to local people only.
3. Parking spaces and garages to be conditioned to stay with the properties and not sold off.
4. Deliveries to be arranged outside of peak hours.
5. An area has been set aside for construction materials and parking.
6. Following construction there will be a management company created to deal with the open spaces.
7. Previously there was talk of a light controlled crossing on West Alvington Hill, Highways have eventually conceded that the crossing will be updated to a push light crossing. Devon County are prepared for it to happen and Baker Estates appreciate how important it is for the parish for this to happen. It is outside of the reserve matters but they will work positively to see this achieved.
8. Will climate enhancing designs be incorporated? Houses will be super insulated and made efficient. Modern building regulations coming in from the Autumn will be complied with.

It was noted that on Tuesday KTC moved to reject the application, there were a number of objections raised including the development being the next stage of joining both Kingsbridge and West Alvington, issues re heights of properties, increased traffic, potential destruction of the footpath and increased run off. Councillors were implored to refuse the application.

It should be remembered that the outline permission is in place.

Councillors requested additional time to view the plans and a decision has been deferred until the February 6<sup>th</sup> meeting. Proposed Cllr G Rossetti, Seconded Cllr Walster, unanimous approval.

### **b) APPLICATIONS AWAITING SHDC DECISIONS (Determination Dates shown):**

- Currently no outstanding decisions.

**In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. WAPC will always insist on a full application being submitted.**

**NOTE: All planning responses from WAPC will incorporate a request for:**

- **Sight of a letter from South West Water confirming that any increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.**
- **Damage caused to any infrastructure to be made good to a comparable standard.**

### **c) SHDC DECISIONS –.**

3344/19/PIP Widegates - SHDC Refusal

3629/19/HHO Fairway, Town Park, SHDC Conditional Approval

### **d) ENFORCEMENT & OTHER PLANNING ISSUES**

**Enforcement continues to be dealt with.**

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via [www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)

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### e) NEIGHBOURHOOD PLANNING:

A report re the December meeting was provided by the two representatives

The volunteer group from WA will meet again on 21<sup>st</sup> January. A copy of their report is attached to the minutes see Appendix B.

Noted that the cost of a consultant report on traffic problems might be borne by the Neighbourhood Plan group and to ask WATAG if they would work with us to achieve this. The NDP Representatives wanted it noted that this is a very important subject that affects all and it is absolutely essential that it is given every consideration and is not allowed to be ignored.

Funding for a public meeting and other anticipated costs should be able to be met by the group. A list of likely expenditure to be collated and provided to Kingsbridge.

The NDP Group hope to have a meeting in the village hall to enable everyone to be able to drop in, see the progress to date and be able to provide their views. It is hoped that the drop in event will take place in March.

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### 47/19 BUSINESS TO BE DISCUSSED

1. Town Park Car Park Lease: We have received a communication re outstanding monies in respect of this lease. However, the details were not clear and no invoice has been provided. The company have been advised that no further payment will take place without full and clear details.
  2. S106 Project: A meeting is due to take place shortly with Village Hall representatives to deal with the specification of the works that need to be undertaken. Once this has been agreed the project will go out to tender.
  3. Play Area Fencing: Newton Garden Services have agreed to undertake the works. We are now looking to agree a date, hopefully during the February half term.
  4. Village Overgrowth: A list of some of the worst areas will be provided to the parish handyman, Mr Lee, to deal with. If anyone would like to add to this list please contact the clerk. Noted that the 30mph sign by Stockwall Cottage has been knocked over, this will be reported.
  5. Snow Warden & Grit Bins: A review of the grit bins has taken place, it was felt that two larger bins are required, one sited at the top of the road adjacent to the Village Hall and one for the Town Park Car Park. Proposed: Cllr Walster Seconded: Cllr Johns
  6. Defibrillator: This has now been ordered, we await a delivery date.
  7. DELAYED UNTIL FEBRUARY MEETING: Road Reclassification & signage, WATAG, Climate Emergency and Emergency Plan.
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### 48/19 CORRESPONDENCE & PARISHIONERS OPEN FORUM (Maximum 15 minutes)

1. Royal Garden Party Nominations:
2. Concerns re Mobile Phone Tower: Mast has been there 30+ years and is used as a television antenna. Councillors were unaware of any 5G suitability or connection. We will try to establish use.
3. Settlement boundary – this will be discussed at the January NDP meeting. Cllr Chin asked for someone to come to the NDP meeting (Peter Sandover) who can provide specific details about this complicated subject. The Clerk advised she was due to meet with Peter the following week and would the committee approve her asking Peter to provide some hard facts about the Settlement Boundary that can be made public to all (via the website) as this will ensure that solid information is available to those who may not be able to attend a drop in session and can act as a reference tool as required. All councillors agreed.

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### 49/19 FINANCE & GOVERNANCE –

- a. Governance –

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1. Councillor Vacancies: Delayed due to the Christmas break. The appropriate signage will be included in the gazette and on parish noticeboards. Once the required period is up SHDC will advise if the vacancies go to election or if they can be co-opted. **ACTION: Clerk**
2. Lloyds Bank Update: The signatory update has been delayed due to a fault in processing at their end. We continue to work with their complaints department to rectify the situation.
3. Website Upgrade: The new website is online, the last update required is the uploading of Councillor Declarations of Interest, this has been delayed due to technical issues with the scanner but will be dealt with as soon as possible.
4. Precept:

A copy of the current year expenditure/proposed expenditure for 2020/21 was provided to the councillors. Current year expenditure will amount to approximately £11,500 whereas estimated expenditure for 2020/21 is anticipated to total in the region of £10,000.

The current precept level is less than £6,000 and obviously not sufficient to cover anticipated spending. It was noted that there was a reduction in housing stock over the last year from 274.83 to 271.40 (figures received from SHDC). It was also noted that over the past five years the average increase in WAPC precept has been in the region of £230 per annum.

A document detailing precept models was provided to councillors. Having considered their options an increase of 50% was proposed, being an increase of £10.84 per band D property to £31.74 and a total precept received of £8,702.

Proposed Cllr Geoffrey Rossetti, Seconded Cllr G Johns approved by all.

### b. Receipts & Payments – Month 10

**Accounts to pay** – Clerk Salary (paid by direct transfer monthly), Defibrillator and Cllr Walster for the shed roof repair

Proposed Cllr Johns Seconded Cllr Head Approved by all.

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## 50/19 NEXT MEETING

Next Meeting **6<sup>th</sup> February 2020 Venue: West Alvington Village Hall, 7.00pm**

With there being no further business, the Chairman thanked all in attendance and the meeting closed at 9.00pm

Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please submit to the Clerk by the last Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

**Distribution List:** All WAPC Councillors **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Mark Long, WPC Pengilly, 1 WAPC Notice Board

## APPENDIX A:

# WEST ALVINGTON PARISH COUNCIL

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Descriptor	Date	Month No. of Report to Council	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year					6,611.94
31/12 Clerks Salary	02/01/2020	10	-	305.13	9,319.90
Shed Roof Repair	08/01/2020	10	-	87.62	9,232.28
C Lee Handyman	08/01/2020	10	-	148.00	9,084.28
December Gross Interest	09/12/2019	10	0.32		9,084.60
ir 2019/20			£ 8,081.30	-£ 5,608.64	£ 9,084.60
OK TO BANK					£
		FY 2019/20 month		10	£ 9,084.60
				08-Jan-20	
Revenue Accounts					
Unpresented Items			receipts	8,081.30	
			payments	- 5,608.64	
				£ 2,472.66	- 0.00
Parish Plan Account	£0.00				Variance
Operating Account	£1,489.86				
Holding Account	£7,594.74				
<u>Outstanding Payments:</u>					
Defibrillator	£1,000.00				
Newton Garden Services	£2,170.00				
SHDC PAYE Fee	£120.00				
HMRC Oct, Nov, Jan	£213.20				
	£3,503.20				